



CONFERENCE INFORMATION & THEME

MCF cordially invites you to submit a workshop proposal to present at our 2023 Annual Conference:

Mobilizing Philanthropy | Countering Hate

The Minnesota Council on Foundation’s annual conference brings together philanthropic professionals for sharing, learning and connecting. We are excited to host our 2023 Annual Conference in partnership with the Countering Hate event.

- Dates:** Wednesday - Thursday, February 8 & 9, 2023
- Location:** Hyatt Regency Minneapolis & Westminster Presbyterian Church
- Keynotes:** Three Keynotes
- Workshops:** 12 MCF Member-led Workshops on Wednesday
- Networking:** One reception and various opportunities for peer engagement

PURPOSE

We are seeking current MCF members representing diverse backgrounds, roles, responsibilities and experiences as lead presenters of conference workshop sessions. We recognize that MCF members have the expertise and innovative spirit to assertively propel our sector forward. MCF values the individuals who comprise the wide-ranging member organizations, and in order to best create a space for all voices, we *strongly* encourage everyone to consider what they bring to the table that enhances attendee learning and engagement.

We strongly encourage submissions representing collaboration with other MCF members, community partners, and/or subject-matter experts. It is our belief that workshops comprised of a diverse group of presenters, including race, ethnicity, gender, sexual orientation, ability and geography, create optimal learning experiences. We will prioritize submissions comprised of diverse voices.

The workshops will:

- Amplify and Share Members’ Activities, Learning and Impact
- Align with MCF’s [Principles for Philanthropy](#)
- Deepen Relationships Among Members

CONFERENCE AGENDA

Wednesday 2/8	Hyatt Regency Minneapolis
8:00am – 8:45am	Registration, Continental Breakfast
9:00am – 10:00am	Opening Keynote
10:15am – 11:30am	*4 Concurrent Workshops
11:30am – 1:00pm	Luncheon Keynote
1:15pm – 2:15pm	Foundation Type Networking Conversations
2:30pm – 3:45pm	*4 Concurrent Workshops
4:00pm – 5:15pm	*4 Concurrent Workshops



5:15pm – 6:00pm	Reception
Thursday 2/9	Westminster Presbyterian Church
8:00am – noon (tentative)	Keynote and Discussion

***Indicates where proposed sessions in response to this RFP will be placed in the conference agenda.**

WHO WE ARE

MCF is a vibrant philanthropic community connecting, strengthening and mobilizing the power of philanthropy to advance prosperity and equity.

AUDIENCE

Attendees include 200 - 300 foundation or philanthropic leaders, trustees, board members, and staff representing all organizational roles and responsibilities.

AREAS OF FOCUS:

- Mobilize MCF members to respond to changing community conditions and needs
- Advance DEI and Anti-Racism throughout Minnesota’s philanthropic community
- Lead by example
- Engage and amplify the power of MCF’s diverse membership
- Strengthen nonprofit and government partnerships for community impact
- Welcome new and emerging models of philanthropy in the MCF community
- Engage MCF members as whole organizations, including all of the people and roles that comprise them

PRINCIPLES FOR PHILANTHROPY

MCF is committed to uniting MCF members and Minnesota’s philanthropic community through the Principles for Philanthropy. Our conference workshops will engage attendees in ways that support learning and growth in these areas. Learn about each principle, here: [Principles for Philanthropy](#)

PRESENTATION CRITERIA

Workshop breakout sessions will attract between 30-50 participants and last 75 minutes in duration.

Proposals are expected to be inclusive of diversity – particularly race, ethnicity, gender, sexual orientation, ability and geography. As appropriate, proposals must be engaging and thoughtful about incorporating various adult learning styles. Peer learning will be a key focus. Please allow time in your presentation for questions and answers.

Breakout rooms will be set banquet style (round tables with chairs) to promote peer connection with conference attendees. In limited cases, we may be able to accommodate other room layouts.



Proposals will answer the following questions:

1. Session Title (text)
2. Session Description (text)
 - Include at least one learning objective and a description of the ideal target audience
3. Areas of Focus (check boxes)
4. Principles for Philanthropy Alignment (check boxes)
5. Engagement Methods (check boxes)
6. Room Layout (text)
7. Lead Presenter Information – ***MUST BE CURRENT MCF MEMBER*** (text)
8. Co-Presenter/Collaborator information (text, if available at this time, limit 4 names including yourself)

If proposal is accepted and confirmed, presenters will be required to:

- Provide a short biography for all presenters (leads and co-presenters)
- Attend a “prep call” with MCF staff 2 weeks prior to the annual conference

SELECTION PROCESS

Workshop proposals will be evaluated and selected by MCF’s Program and Conference Committee based on the following criteria:

- Is the proposal **likely to be of high interest** to a broad range of MCF members and Minnesota’s field of philanthropy?
- Is the session **likely to be successful** (based on the learning objectives, description and delivery method)?
- Does the session **include diverse voices and contribute to a diverse mix of sessions overall**?
- Does the session **align with a MCF Principle for Philanthropy**?

IMPORTANT DATES

RFP responses are due **September 12, 2022** and should be submitted here:

<https://www.surveymonkey.com/r/6TF3WSR>

Session proposals will be reviewed by MCF Staff and MCF’s Program and Conference Committee, and the lead presenter for accepted proposals will be notified **October 14, 2022**.

All lead presenters will be asked to confirm by **October 28, 2022**.

CONFERENCE REGISTRATION IS FREE

MCF will register up-to 4 presenters/facilitators per session based on the names provided on your proposal. These individuals will be registered for the full event at no cost. We hope that presenters will take advantage of this great opportunity to attend the full conference and to interact with other attendees over the course of the event.



HONORARIA FOR OUR ALLIES

Please offer a speaking honorarium to your invited session co-presenters who are not affiliated with a grantmaking institution. In general, this would include community representatives and nonprofit representatives but not corporate presenters or government officials. Please talk with your non-foundation-speakers to find out their rates. Examples of rates could be \$50 - \$100 per presenter, up-to \$200 - \$250 per session, depending on speaker role and time commitment.